



Job Title:	Quartermaster	Group:	Troop
Details:	Appointed by the Senior Patrol Leader	Term:	6 months
Reports to:	Assistant Senior Patrol Leader	Minimum Age:	none
Mentor(s):	(as assigned)	Minimum Rank:	none
Experience:	None required	Updated:	1/17/24

Job Description

ROLE AND RESPONSIBILITIES

Quartermasters serve as the troop's supply boss. They keep an inventory of troop equipment and see that the gear is in good condition. They work with patrol quartermasters as they give guidance and instructions to ensure all chuck boxes are maintained properly and uniformly arranged. Quartermasters will check out the equipment and return it. They report to the Senior Patrol Leader on the status of equipment in need of replacement or repair. In carrying out their responsibilities, they may have the guidance of a member of the troop committee.

- keeps records on patrol and troop equipment
- makes sure the equipment is in good working condition
- issues equipment and makes sure it is returned in good condition
- makes suggestions for new or replacement items
- works with the troop committee member responsible for equipment
- Work with various unit members on needed topics

QUALIFICATIONS AND REQUIREMENTS

- Attend a majority of troop meetings (3 out of 4 monthly) and Court of Honors (3 out of 4 annually)
- Attend a majority of all troop campouts (7 out of 12 annually)
- Check and respond to troop emails/correspondence on a consistent basis
- Set a good example by living the Scout Oath and Law in your everyday life
- Live by the Scout Oath and Law
- Show and help develop Scout spirit within the Troop
- Wear the Scout uniform correctly

PREFERRED SKILLS AND ITEMS

- Organization and planning skills
- Ability to communicate needs to others

Scout:			Date:	
Parent:			Date:	
Mentor:			Date:	