



<b>Job Title:</b>	Historian	<b>Group:</b>	Troop
<b>Details:</b>	Appointed by the Senior Patrol Leader	<b>Term:</b>	6 months
<b>Reports to:</b>	Assistant Senior Patrol Leader	<b>Minimum Age:</b>	none
<b>Mentor(s):</b>	(as assigned)	<b>Minimum Rank:</b>	none
<b>Experience:</b>	None required	<b>Updated:</b>	1/17/24

## Job Description

### ROLE AND RESPONSIBILITIES

The historian collects, assembles, and preserves troop photographs, news stories, trophies, flags, scrapbooks, awards, and other memorabilia, and makes materials available for Scouting activities, courts of honor, the media, and troop history projects. Historians will document scout activities at meetings and events, post photos to the troop Facebook group, and upload the photos to the troop website.

- take photos of scout activities, and edit photos for clarity and content before uploading
- works with Webmaster & Scribe to ensure the newsletter has updated photos included each week
- gathers photos and facts about troop activities and keeps them in a historical file or website
- takes care of troop trophies, ribbons, and souvenirs of troop activities
- Work with various unit members on needed topics
- Work with Webmaster & Scribe to ensure the newsletter gets posted in a timely manner
- Ensure the newsletter is emailed to the troop group email and posted to the Facebook page

### QUALIFICATIONS AND REQUIREMENTS

- Attend a majority of troop meetings (3 out of 4 monthly) and Court of Honors (3 out of 4 annually)
- Attend a quarter of all troop campouts (3 out of 12 annually)
- Check and respond to troop emails/correspondence on a consistent basis
- Set a good example by living the Scout Oath and Law in your everyday life
- Live by the Scout Oath and Law
- Show and help develop Scout spirit within the Troop
- Wear the Scout uniform correctly

### PREFERRED SKILLS AND ITEMS

- Creative mind
- a photographic eye for detail, shape, color, and form
- a Facebook account (to post photos to the Troop Facebook Group)

<b>Scout:</b>			<b>Date:</b>	
<b>Parent:</b>			<b>Date:</b>	
<b>Mentor:</b>			<b>Date:</b>	